Over the last few years, the Illinois Road & Transportation Builders Association’s Board of Directors has achieved its goal to increase member involvement on IRTBA committees. Active interest by the membership to participate on association committees has increased two-fold. As a committee-driven organization with a membership that remains rich in talent, we continue to remain the voice of the transportation design and construction industry in Illinois.

With almost 40 committees and subcommittees to choose from, members may have the opportunity to meet with agency heads and fellow members to give input on important policy decisions, agency specifications, develop best practices, network, and more — all to advance the industry and ultimately their own businesses. It is now time to populate these committees for 2020, and I am asking that you consider serving on one or more of them.

Please carefully contemplate your choices and rank the committees in order of preference. Please review the enclosed committee descriptions and the proposed number of meetings prior to making your choices. Demand, time, and meeting space limitations force us to limit participation to one representative from each member company. I would ask you therefore, to coordinate your efforts within your company to ensure that multiple individuals from the same firm do not request to serve on the same committee.

Also, some of the larger committees are being asked to adhere more closely to attendance rules. While we value your involvement, it comes with the responsibility to be present as the committees move forward with their missions and agendas. Merely signing up, not attending, or not actively participating in the discussion does neither your company nor the industry any good. Once again, carefully consider your choices.

I firmly believe that by serving on some of these committees, you and your staff will be able to maximize your membership in the Association. We look forward to your input into these many areas and know that collectively we can accomplish great things for the transportation industry.

Finally, remember we can only achieve our strategic planning goals through the active involvement of everyone. No one wants to volunteer for more work, but the state of our industry demands that we give it our best. If you have any questions, please do not hesitate to call IRTBA’s President Michael Sturino. On behalf of everyone at the Illinois Road & Transportation Builders Association, "Thank You!"

Sincerely,

John Kapovich, Jr.
Chair, IRTBA
IRTBA
ORGANIZATION CHART

IRTBA BOARD OF DIRECTORS

- *Executive Committee*
- *Illinois Road Builders Political Action Committee (PAC)*
- *Road Builder Charities Board of Directors*
- *Past Chairperson’s Advisory Council*
- *Planning & Design Division Board of Directors*
- *Sustainability Council Board of Directors*
- *Budget & Finance Committee*
- *Internal Committees*
- *Industry & Technical Committees*
- *Cooperative Committees*

1. CONVENTION
2. GOLF OUTING
3. GOVERNMENTAL AFFAIRS
4. MEMBERSHIP
5. PUBLIC INFORMATION
6. TRAINING & EDUCATION

1. CONSTRUCTION & WORK ZONE SAFETY
2. EQUAL OPPORTUNITY / DBE
3. LABOR RELATIONS
4. DESIGN, CONSTRUCTION & RESEARCH (DCR) *
   - DCR Subcommittees:
     a) Bridges
     b) Contract Administration
     c) Contract Plan Quality
     d) Design-Build
     e) Electrical
     f) Industry Technology
     g) Landscape & Erosion Control
     h) Paving
     i) Stormwater
     j) Traffic Control
     k) Utilities
5. CDOT / IRTBA COOP
6. COOK COUNTY DOT / IRTBA COOP
7. IDOT SPRINGFIELD COOP
8. IDOT SPRINGFIELD POLICY *
9. KANE COUNTY DOT / IRTBA COOP
10. LAKE COUNTY DOT / IRTBA COOP
11. TOLLWAY JOINT COOP
12. TOLLWAY JOINT POLICY *
13. WILL COUNTY DOT / IRTBA COOP

IRTBA Assigns Representation to the following:

* Denotes committees that are appointed by vote of the membership, vote by the Board of Directors, or pre-determined by a formulated leadership position.

*Please note that some of our committees are appointed members of the association. As a result, these committees are not listed in the following pages of Committee Descriptions.
IRTBA COMMITTEE DESCRIPTIONS

INTERNAL COMMITTEES

CONVENTION COMMITTEE

(5-6 Meetings / Year)
The Convention Committee shall be responsible for all activities related to the IRTBA Annual Convention. The Committee will offer recommendations to increase networking, retain membership, as well as add to overall goodwill of the association.

*Must be registered to attend the upcoming convention to serve on the committee.

GOLF COMMITTEE

(4-5 Meetings / Year)
The Golf Committee shall be responsible for all aspects and activities relating to the Annual Golf Outing in summer, as well as the Golf Outing that takes place at the IRTBA Annual Convention.

MEMBERSHIP COMMITTEE

(4-6 Meetings / Year)
The Membership Committee shall be responsible for activities designed to recruit and retain Association membership. The Committee shall offer recommendations and coordinate efforts with other committees in order to fulfill its mission.

PUBLIC INFORMATION COMMITTEE

(2-4 Meetings / Year)
The Public Information Committee promotes the Association and the transportation industry as a whole. The Committee supports and helps implement industry-related campaigns and initiatives to further advance the goals of the Association, its members and partner industry groups. In addition, the Committee provides organizational support to strengthen strategic communications initiatives and promote effective public affairs strategies.

TRAINING & EDUCATION COMMITTEE

(4-5 Meetings / Year)
The Training & Education Committee shall be responsible for bringing the benefits of the specialized knowledge of the Association’s professional services members to the membership as a whole. This shall be accomplished through knowledge transfer, recommendations on proposed regulatory and legislative matters, and the interpretation of the same. It may also include recommendations on policy and practices based on these regulations. Issues covered by this Committee shall include insurance, bonding, banking, and legal matters.
INDUSTRY & TECHNICAL COMMITTEES

CONSTRUCTION & WORK ZONE SAFETY COMMITTEE
(6 Meetings / Year)
The Construction & Work Zone Safety Committee shall be responsible for the knowledge transfer of safety matters, training requirements, and regulations seminars to provide training opportunities of value and relevance to the Association members. Its efforts shall be coordinated with IL ATSSA, the Chicagoland Construction Safety Council, OHSA, IDOT, and the Illinois Tollway to ensure timeliness, value, and an overall improvement of construction safety. The Committee shall also coordinate efforts with the Public Information Committee to bring safety concerns and public awareness campaigns to our members and all industry stakeholders. The Committee additionally shall review current OSHA regulations and member citations to provide assistance in resolving matters and improving safety throughout.

DESIGN, CONSTRUCTION & RESEARCH SUBCOMMITTEES
(Subcommittee Meetings are called on an as-needed basis)
The Design, Construction & Research Committee is comprised of 11 Subcommittees in various technical areas and shall be responsible for coordinating the interests of the Planning & Design Division of the Association with the general membership as a whole. This shall include knowledge transfer from the specialized expertise of that category of membership as well as activities that help promote the collaboration of all interests. These subcommittees shall be called upon to help resolve matters with agencies regarding design and proposed specifications. They shall provide the Association with the means to present a well-rounded position on construction matters in general. These subcommittees shall be responsible for providing interpretation and recommendations on the industry’s technical matters. Members and staff shall call upon the respective subcommittee to research and gain knowledge and understanding about such matters. It shall then provide that knowledge exchange to individual stakeholders, staff, or to the membership as a whole.

The Subcommittees are:
Bridges
Contract Administration
Contract Plan Quality
Design-Build
Electrical
Landscape / Erosion Control

Paving
Sewer & Water
Technology & Electronic Communications
Traffic Control
Utilities

EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE
(4 Meetings / Year)
The Equal Employment Opportunity Committee is dedicated to expanding business and employment opportunities for all member companies in the transportation, design, and construction industry. The committee shall formulate, implement, and review policy on matters of EEO, Affirmative Action, DBE and challenges to small businesses. The committee should reflect the diversity of the membership and shall ensure that the policies of the Association protect the interest of all members of the association and programs.

LABOR RELATIONS COMMITTEE
(4 Meetings / Year)
The Labor Relations Committee shall be responsible for the development and implementation of the Association’s labor relations policy as well as to provide knowledge to members and staff regarding proposed or existing legislation affecting our members’ labor practices. The Committee shall provide direction to and representation of members in terms of pension, health and welfare benefits and other collective bargaining matters. Federal, state and local matters shall be analyzed by the Committee and relayed to the Board of Directors for consideration.
AGENCY COOPERATIVE COMMITTEES

(Coop Committee Meetings Vary in Frequency)

The Association’s involvement with other transportation agencies shall be geared at improving the environment in which our members operate. These activities shall be directed at identifying, discussing, and resolving matters that arise from these agencies and building a mutually-beneficial relationship with them. Image enhancement, professionalism, and expertise shall be among the specific outcomes of these activities.

Cooperative Committees shall be maintained with:

- Airport (both city and state)
- Cook County Department of Trans. & Highways
- City of Chicago DOT **
- Lake County Highway Department
- DuPage County Highway Department
- IDOT District One Joint Forum **
- Illinois Tollway **
- Kane County Highway Department
- Lake County Highway Department
- Transit & Freight Rail
- Will County Highway Department

**Request and selection for serving on Tollway Coop, CDOT Coop, and IDOT District One Joint Forum committees are limited to those members who have previously served on at least one other IRTBA Committee.

COMMITTEE REQUESTS

To request a committee to become involved with, please sign in to www.irtba.org and follow these step-by-step directions below.

***VERY IMPORTANT NOTE: Do not request more than five (5) committees total, per person. If you request more than five (5) committees, the previous five (5) committees requested are completely deleted and replaced with the five most recent requests. As previous requests are then not saved, they cannot be considered.

DIRECTIONS FOR REQUESTING COMMITTEES FOR YOURSELF

1. Select the My Account button (next to the Sign in button at the top of the page)
2. Under Account Actions, select Committee Requests
3. Select a committee name from the drop down menu
4. Click Add Request button
5. Select any additional committee requests from the drop down menu (maximum of five committees)
6. All of your Committee Requests will appear below the drop down menu in a Request Summary
7. You may arrange the order of rank for your Committee Requests by using the Square Dots icon and dragging your choices up and down by rank – the most important being at the top
8. You may delete a request using the Trash Bin icon next to each committee name
9. Finalize your request(s) by clicking the Submit Committee Requests button at the bottom of the page
10. A disclaimer box will appear noting your requests were submitted successfully

DIRECTIONS FOR REQUESTING COMMITTEES FOR OTHERS IN YOUR COMPANY

Company Key Contacts & Administrators can request committees for multiple individuals in their company by doing the following (SEE VERY IMPORTANT NOTE ABOVE – do not request more than 5 committees per person)

1. Select the My Account button (next to the Sign in button at the top of the page)
2. Under Company Affiliations, select Manage Company & Employees
3. Under Account Actions, select Committee Requests for Employees
4. Select an employee name first from the drop down at the top of the page
   *Note the employee must be a current employee. If you don’t see the name of an employee, select Return to User Account (under Account Actions), go to Manage Employees, then Add New Employee first, and then return to the Committee Requests for Employees after adding in all additional employee names and emails you wish to add
5. Then follow steps 3-10 in the above directions.

Need more help? If you need further assistance to help you create an IRTBA web account, please utilize our Web Help section on our website at www.irtba.org/WebHelp.